



MEMORANDUM

TO: Title I Program Administrators

FROM: Jeff Barber, Director
Grants Management, Monitoring, and Reporting

Cindy Hurst, Title I Coordinator
Early Learning and Intervention

DATE: April 22, 2015

SUBJECT: 2015-2016 Schoolwide Plan Approval Process

The Indiana Department of Education (IDOE) has implemented a process for Title I schools transitioning from their current Targeted Assistance (TAS) model to a schoolwide program for the 2015-2016 school year. Schools must submit an electronic Assurance of Schoolwide Plan (click [here](http://www.doe.in.gov/titlei) to access) that indicates the school met all criteria during the time the plan was developed and that the plan includes all required schoolwide plan components. Schools must complete the assurance prior to submission of the 2015-2016 Title I Application. Approval will not be given individually to schools. IDOE will post a list of approved schools every Friday beginning May 1, 2015 and ending on Friday, June 12, 2015 on the Title I webpage, at <http://www.doe.in.gov/titlei>. **Plans should not be submitted for review, but must be available for review in the case of an onsite monitoring visit by the Office of Grants Management, Monitoring, and Reporting.**

Schools that are eligible to become a schoolwide program must meet the following criteria:

- Have at least 40% poverty based on free/reduced lunch counts
- Have less than 40% poverty AND be identified as either a Focus or Priority school, and
- Conducted a needs assessment of the school
- Developed the comprehensive plan in consultation with the district, its school support team, and any technical assistance provider, if applicable
- Developed the comprehensive plan with the involvement of parents and other members of the community to be served and individuals who will carry out such plan including teachers, principals, administrators, and if appropriate, pupil service administrators, technical assistance providers, school staff and students (if this is a secondary school)
- Made the plan available to the district, parents, and the public

Additionally, the LEA must ensure that:

- Technical assistance and guidance were provided to the school regarding the development and implementation of the schoolwide plan
- The comprehensive plan was developed in consultation with the district, its school support team, and any technical assistance provider, if applicable
- The comprehensive plan was developed with the involvement of parents and other members of the community to be served and individuals who will carry out such plan including teachers, principals, administrators, and if



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appropriate, pupil service administrators, technical assistance providers, school staff and students (students must be included if this is a secondary school)

- All services provided by Title I in the schoolwide plan will be supplementary to services that are required to be provided by the school
- All statutory schoolwide requirements have been met for this school
- The LEA will review, monitor and evaluate the schoolwide program annually for effectiveness (EDGAR 200.328)

The assurance is due by June 12th, 2015. Please note: this form is only required for schools that have recently completed their year of planning and will become schoolwide programs for the first time in 2015-2016.

Please email any questions to statewide@doe.in.gov.